



Welcome to Reception



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Welcome to Knavesmire Reception Classes

Welcome to Reception! We are very excited to welcome your children to Knavesmire Primary School. The following information is intended to give you a greater understanding of how the Reception classes operate. We will go into more detail at the New Starter Meeting and any member of staff will always be pleased to help you with any queries and we will be in touch with lots more information over the coming weeks.

Classes

We have 2 Reception classes that are taught predominantly by their own class teacher but all children have free-flow play time across both of our fabulous open plan classrooms.

Starting school in September

What your child will need each day:

- A **book bag** to carry newsletters, reading books, homework and works of art. You can buy these online from our school uniform supplier (info on the school website) or from most supermarkets.
- A **PE kit** containing trainers, t-shirt, jogging bottom and a tracksuit top/jumpers for outdoor games. Please label everything (*both* trainers) put all these into a clearly named PE bag so that it can be stored in your child's locker+.
- A **healthy snack** stored in a container clearly labelled with your child's name for afternoon play. This could be fruit, vegetables, crackers etc... but **no nuts please due to allergies**.
- A **drinks bottle** clearly labelled with your child's name.
- A **change of clothes** in case of accidents (Please send this in a separate bag so that we know what is PE kit and what is a change of clothes).
- There is a rail at the front of the office where you can buy 2nd hand uniform and bookbags.

Please can we ask that children do not bring a backpack into school with them every day, the book-bag should be sufficient for carrying snack etc and with the lockers being quite small, we do not have space for extra bags. We are always on hand to help the children if needs be.

Clothing

- Please label ALL clothing and shoes etc. as several children quite often have the same articles, in the same size and they often struggle to recognise their own!

Arriving at school and collection at the end of the day

The Reception entrance is by the school hall, which is opposite the bike sheds.

We will be in touch closer to the time with regards to transition times and dates and entering school.

The end of the school day is at 3:15, the collection point is also at the hall doors. We ask everyone to leave a space around the doors so we can see all parents and safely hand children over to their parent/guardian.

Lunchtime

The majority of children stay in school for lunch, which is eaten in the school canteen. All children in Reception and Key Stage 1 are entitled to a free school lunch (menu on the school website) but if you prefer, you can provide a healthy packed lunch, in a clearly named lunch bag.

If you prefer to take your child home for lunch, please collect from the entrance near the main school foyer. Lunchtime for Reception is 11:55-13:10.

PLEASE NOTE THAT WE ARE A NUT FREE SCHOOL SO WE ASK THAT YOU CHECK ALL INGREDIENTS LISTS ON ANY FOOD SENT INTO SCHOOL.

Enrichment Fund

We ask for a voluntary contribution of £5 per half term. This money goes towards subsidising visitors, educational visits and provides additional resources for activities linked to the 'Big Idea'. More details of how to pay this will be issued once your child has joined the school.

Any Questions?

Please don't be afraid to ask! You can either:

- Email the main school office and the admin team will pass on the message, the team are happy to answer any questions or give you a call if needed.
- Catch a member of the Reception team, preferably at the end of the day but if it's urgent, in the morning.

School Readiness

As part of our Early Years ethos, we in Reception feel that children's mental and physical wellbeing is at the forefront of all other aspects. Children learn best when they feel comfortable and at ease. It is for this reason that we suggest gentle, small steps to prepare your children for starting school. It is important to remember that every child is unique and all children will learn at a different rate. Children will do things when they are ready and we as a team are here to support children with these steps so please do not feel any pressure to rush through them. The links below talk about 'school readiness' and some things that you can do at home.

<https://www.bbc.co.uk/tiny-happy-people/how-to-prepare-your-child-for-school/zxpc8p3>

<https://www.bbc.co.uk/cbeebies/grownups/how-to-prepare-your-child-for-primary-school>

<https://startingreception.co.uk/wp-content/uploads/2025/03/Starting-Reception.pdf>

More information

You will find a wealth of knowledge on the school website so please do have a good look.

Thank you and we look forward to meeting you,

Miss Coulson and Miss Copping